



## DOCUMENT SERVICES

# Recording Services

Full-service, start-to-finish recording services — available coast to coast.

CoreLogic® offers nationwide recording services for all types of real property documents, including loan modifications, mortgages, assignments, and lien releases. We complete thousands of recordings each month for lenders and servicers of all sizes, providing our customers with a simple solution they can trust.

### Beyond Ordinary

We earn our customers' confidence by following a precise, advanced process that lets us know where your documents are at all times. This innovative approach includes traditional recordation steps and additional steps we consider key to avoiding common recordation pitfalls:

- ▶ **Quality Control** – We review each document we receive before submitting it for recordation. Our quality check includes checking that all signatures, notary seals, legal descriptions and necessary coversheets are present. The few minutes it takes to verify document integrity eliminates days or weeks of time lost to rejections, corrections and resubmissions.
- ▶ **Recording Fees** – We calculate recording fees for you and issue individual checks for each document to the appropriate recording jurisdiction. By managing the fee process, we save you time and eliminate errors that can happen when dealing with multiple fee schedules and other complexities.
- ▶ **Jurisdiction Delivery** – We make sure your documents arrive for recordation. Delivery methods include electronic filing (where available), standard mail, traceable mail and walk-in delivery of documents you need us to expedite through the recordation process. Each document package includes a postage-paid reply envelope and request that the jurisdiction return the recorded document to our operations center for tracking and imaging.
- ▶ **Document Management** – While we can't control what happens within government agencies, we monitor document progress and take action to prevent delays. We have automated and manual systems in place to chase down lagging documents, including accessing our data repository — the nation's largest and most current database of property public records. Our processes and easy access to data help safeguard you against lost documents and other recording stalls and failures.
- ▶ **Full tracking services** – Once the jurisdiction records the document, we capture all details (recording date, book/page and/or instrument number) and post that information, along with an image of the recorded document, to our secure epostclosing.com™ website. Your password-protected epostclosing.com login allows you to monitor recording status in real time, around the clock, from anywhere you have Internet access. Document images are also posted nightly to our FTP site. We keep the recording details and image on the web and FTP site for a year to allow you ample time to process it through your system.

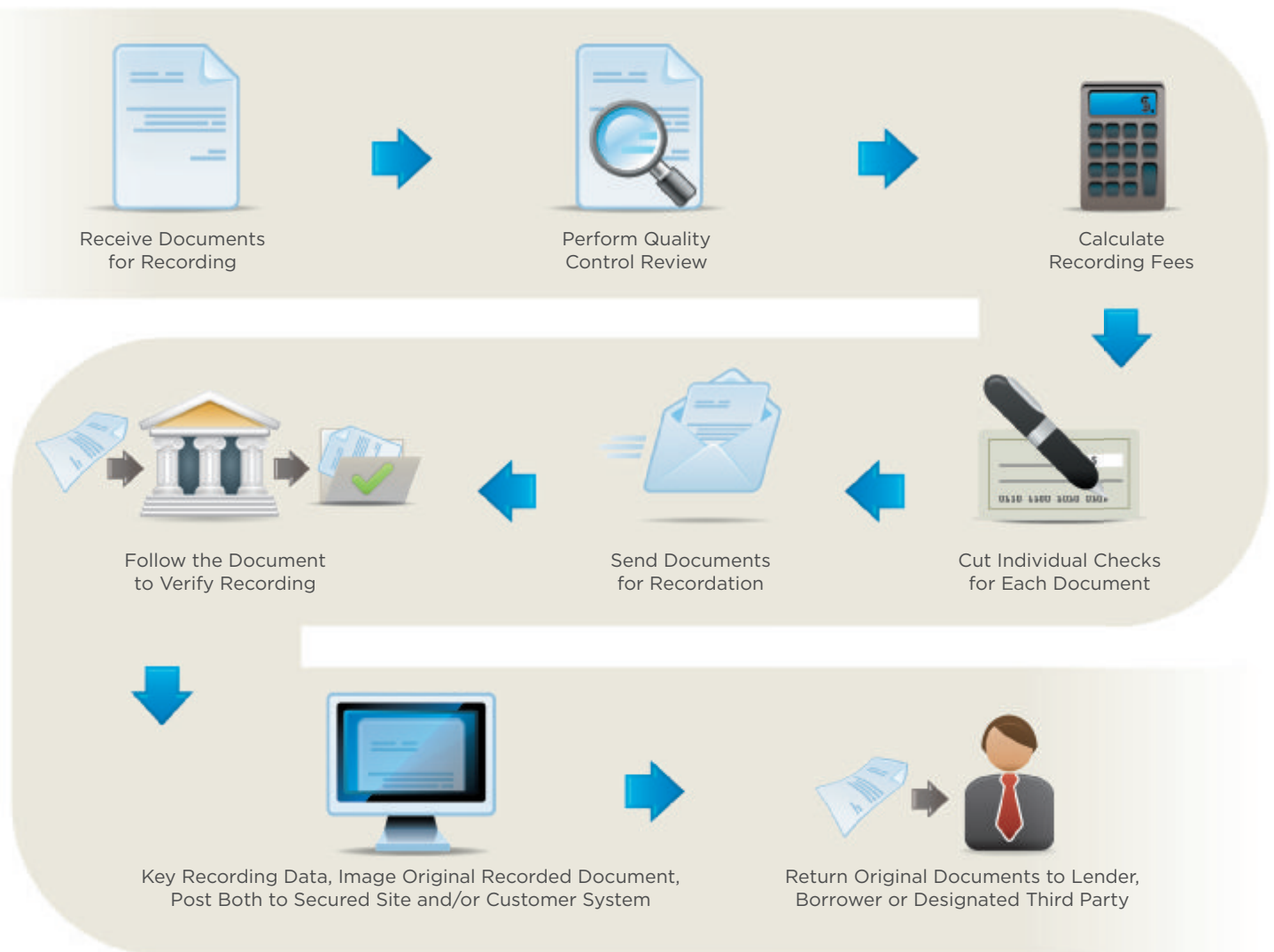
### Benefits

- ▶ Our service is managing the recording process for all types of real property documents. Our product is customer peace of mind.
- ▶ Customers choose CoreLogic because we eliminate worry. They know that once they send us their documents, they can trust us to manage the details and do everything possible to ensure each document's recordation success.

- ▶ **Recorded document delivery** – In addition to digital images and recording data, we return original recorded documents to you, the borrower or a designated third party, according to your instructions.
- ▶ **Status Reports** – Our tracking system also gives you convenient Internet access to real-time status reports any time you want to check on a document.

## Summary

We have years of experience managing the recording process through thousands of jurisdictions across the country. We know it's not an easy task. That's why we make it our business to manage the process for you. While it's not possible to manage the steps of the process we don't control, our unique internal systems makes it possible for us to control much of the process and monitor the parts that are beyond our control. The result is that we can consistently deliver a recording service you can depend on without concern.



Our recording process includes several best-practice steps that help us ensure you never have to worry about document recording again.

FOR MORE INFORMATION PLEASE CALL 1-888-536-2334

© 2011 CoreLogic

CORELOGIC and EPOSTCLOSING.COM are registered trademarks of CORELOGIC  
All other trademarks are the property of their respective holders.

1-RECSOL-0111-00